



PORTERVILLE COLLEGE FOUNDATION
BOARD OF DIRECTORS

1696 S Leggett St., Porterville, CA – Research for Hire Conference Room

AGENDA

Friday, June 24, 2022, at 7:00 AM

VIRTUAL ZOOM LOGIN:

<https://cccconfer.zoom.us/j/97116964047?pwd=d2dRbWl0NmJZZXdtbi9oK0w5dTA1UT09>

Password: 800946

TELEPHONE DIAL-IN:

+ 669 900 6833 (US Toll)

Meeting ID: 971 1696 4047

Password: 800946

I. Call to Order and Roll Call

Committee Members:

Directors:

Mr. Gary Wallace, President
Mr. Greg King, 1st VP
VACANT, 2nd VP
VACANT, Treasurer
Ms. Jennifer Biagio
Ms. Janice Castle
Mr. Richard Christenson
Mr. Rick Elkins

Mr. Roland Hill
Ms. Paula Job
Ms. Marty Lalanne
Dr. Julissa Leyva
Mr. Del Pengilly
Mr. Richard Osborne
Mr. Gary Reed
Mr. Milt Stowe
Dr. Joel Wiens, Faculty Representative

Ex officio:

Mr. John Corkins, KCCD President/Trustee
Dr. Claudia Habib, College President

Ms. Ramona Chiapa, Executive Director
Varies, ASPC Representative

Foundation Staff/PC Staff:

Ms. Maribel Hernandez, Executive Secretary

Mr. Kevin Kerwin, Accounting Manager

II. Adoption of Agenda

Recommended Action: Approve/Disapprove the Agenda as Presented/Amended

Motion:

Second:

Action:

III. Approval of Minutes

May 20, 2022, Minutes of the Regular Meeting of the Board of Directors

Recommended Action: Approve/Disapprove May 20, 2022, Minutes of the Board of Directors

Motion:

Second:

Action:

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IV. Adjourn Open Session and go into Closed Session

CLOSED SESSION

As provided in the Ralph M. Brown Act, Government Code Sections 54950 et seq., the Board of Directors may meet in closed session with members of the staff, district employees and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified on the agenda or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Gov. Code Section 54957.1

V. Closed Session Business

VI. Closed Session Action Taken Pursuant to Gov. Code Section 54957.1; Action(s) to be taken Pursuant to Closed Session Discussion

- A. Pursuant to Gov. Code Section 54957(b): Discussion Pertaining to Personnel: Public Employee Schedule and Hours of Employment

VII. Adjourn Closed Session and go into Open Session

Open Session

VIII. Closed Session Action Taken

Pursuant to Gov. Code Section 54957.1; Action(s) to be taken Pursuant to Closed Session Discussion

- A. Discussion Pertaining to Personnel: Public Employee Schedule and Hours of Employment**

Recommended Action: Approve/Disapprove matter

Motion:

Second:

Action:

IX. Public Comments

Pursuant to Gov. Code Section 54954.3 - NOTICE TO THE PUBLIC - At this time, members of the public may comment on any item not appearing on the agenda. Under state law,

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matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public may make comments at this time or present such comments when the item is called. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of thirty (30) minutes allotted for the Public Comment period. Please state your name and address for the record prior to making your comment.

X. Correspondence to the Board of Directors and/or Communications

XI. OLD BUSINESS:

A. Update on Measure J Oversight Committee – Mr. Greg King

Recommended Action: Information only; no action taken

B. Report of Fundraisers - No Report

VII. NEW BUSINESS

A. 2022/2023 Draft Budget

Recommended Action: Approve/Disapprove 2022/2023 Draft Budget

Motion: _____ ***Second:*** _____ ***Action:*** _____

B. Implementation of an Annual 1% Management Fee

Recommended Action: Approve/Disapprove Implementation of an Annual 1% Management Fee

Motion: _____ ***Second:*** _____ ***Action:*** _____

C. Resolution 2021-22-1 Addition and Removal of Signers for Putnam Main Wealth Management (Formerly First Allied Securities)

Recommended Action: Approve/Disapprove Resolution 2021-22-1 Addition and Removal of Signers for Putnam Main Wealth Management (Formerly First Allied Securities)

Motion: _____ ***Second:*** _____ ***Action:*** _____

D. SMART Lab Donation to Tulare County Office of Education Foundation

Recommended Action: Approve/Disapprove SMART Lab Donation to Tulare County Office of Education Foundation

Motion: _____ ***Second:*** _____ ***Action:*** _____

E. SMART Lab Investment Fund Redesignation

Recommended Action: Approve/Disapprove SMART Lab Investment Fund Redesignation

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Motion: **Second:** **Action:**

E. Proposed PCF Board Retreat Dates: August 12 or September 9 with Brown Act Training on August 26

Recommended Action: Approve/Disapprove Proposed PCF Board Retreat Dates: August 12 or September 9 with Brown Act Training on August 26

Motion: **Second:** **Action:**

VIII. STANDING REPORTS

The Board will receive reports on items of interest to or to be considered by the Board.

- A. Student Report – ASPC Representative**
- B. Faculty Report – Dr. Joel Wiens**
- C. Foundation Executive Director Report – Ms. Ramona Chiapa**
- D. College President Report – Dr. Claudia Habib**
- E. Trustee Report – Trustee John Corkins**

IX. Committee Reports, Inquiries & Recommendations:

- A. Executive Committee – Mr. Gary Wallace, President**
- B. Finance Committee – Mr. Gary Reed**
- C. Promotion & Fundraising Committee – Mr. Rick Elkins**
- D. Investment Committee – Ms. Janice Castle**
- E. Swap Meet Committee – Mr. Gary Wallace, President**
- F. Scholarship Committee – Mr. Richard Christenson**
- G. Bylaws & Nominating Committee – Mr. John Corkins**

X. Announcements

- A. Regular Board of Directors Meeting – Dark in July**

IX. Adjournment

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